



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

November 4, 2025

DIVISION MEMORANDUM

No. 633, s. 2025

**DISTRIBUTION OF SCIENCE AND MATHEMATICS LEARNING TOOLS
AND EQUIPMENT FOR FOR PUBLIC ELEMENTARY, JUNIOR AND SENIOR
HIGH SCHOOL PROCURED BY DEPED REGIONAL OFFICE (ROIVA-25-02)**

To: Assistant Schools Division Superintendents
Chief - Curriculum Implementation Division (CID)
OIC-Chief School Governance and Operations Division (SGOD)
Public Schools District Supervisors
Public School Heads
District Property Custodians
School Property Custodians
All Others Concerned

1. Pursuant to **Section 2 of Presidential Decree No. 1445**, which mandates that all government resources must be managed, expended and utilized in accordance with applicable laws, rules and regulations and safeguarded against loss or wastage to ensure economy, efficiency and effectiveness in government operations, the Department of Education Regional Office IV-A procured Science and Mathematics Equipment (SME) for Public Elementary, Junior and Senior High School. The Property and Supply Unit of this Division shall facilitate the proper distribution of said equipment in accordance with existing guidelines and inventory control procedures.
2. These learning materials aim to enhance the quality of teaching and learning Science and Mathematics subjects. To support more effective hands-on learning, improves student engagement and competency in specialized subjects, and helps prepare learners with the practical skills needed for higher education, employment, or entrepreneurship.
3. Attached is the link (<https://tinyurl.com/Allocation-for-Distribution>) to access the Allocation of Science and Mathematics Learning Resources List for your reference.
4. All **District Property Custodians** are directed to proceed to **Property and Supply Unit, SDO Batangas** on **November 13-14, 2025, from 9:00am to 4:00pm** for the retrieval of SME Materials. Please refer to Annex A for the specific SME items to be distributed.
5. Transportation expenses incurred for the retrieval of these materials shall be charged against the school MOOE, local, or canteen funds, subject to existing accounting rules and regulations.



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6. For any clarification and further inquiries, please contact the Property and Supply Unit at (043) 722-1840 loc. 218.
7. Immediate compliance and widest dissemination of this Memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

CMB / DISTRIBUTION OF SCIENCE AND MATHEMATICS LEARNING TOOLS AND EQUIPMENT FOR FOR PUBLIC ELEMENTARY, JUNIOR AND SENIOR HIGH SCHOOL PROCURED BY DEPED REGIONAL OFFICE (ROIVA-25-02) / 110525-026/ 11/05/2025



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ANNEX A: LIST OF SME ITEMS TO BE DISTRIBUTED

Item	Item/Description
1.	Beaker, Plastic 500 ml
2.	Beaker, Borosilicate, 500 mL
3.	Beaker, Borosilicate, 100 mL
4.	Beaker, Borosilicate, 1000 mL
5.	Cork Borers
6.	Dry Cell, 9 volts
7.	Flask Volumetric Borosilicate 250 ml
8.	Glass Cover Slips, 100's/ box (branded)
9.	Glass Slides, 72's/ box (branded)
10.	Nichrome wire. 0.4, 100 ft (1 spool per package = 1.1 oz minimum with spool)
11.	Musical Instrument (Miniature Guitar)
12.	pH Meter, hand-held
13.	Protractor, student-type
14.	Rubber Stopper # 6 for Erlenmeyer Flask (narrow mouth) 250 mL, 1 hole
15.	Rubber Stopper # 6 for Erlenmeyer Flask (narrow mouth) 250 mL, 2 holes
16.	Ruler, Plastic, 12 inches/30 cm
17.	Set of Tools: a. Ball Peen Hammer, handle length is 11", 350g approx. weight, 1 pc/set b. Long Nose Pliers, 6", 1 pair/set c. Mechanical Wire Cutter and Pliers, 6.5", 1 pair/set d. Precision Screwdrivers Set, 6 pcs/set, with plastic casing, 1 set/set e. Screwdriver, flat, 6", 1 pc/set f. Screwdriver, phillips, 6", 1 pc/set g. Soldering Iron, 60 watts, 1 pc/set h. Soldering Lead, Ø1mm, Grade 60/40, Wt.: 1 lb/spool, 1 spool/set i. Soldering Paste, 50 grams/can, 1 can/set j. Tweezers, stainless steel, with curved tips, 6.5" long, 1 pair/set
18.	Triangular File, fine, 6-inch long, with plastic handle
19.	Universal pH Paper, pH 0-14, 100 strips/pack